



CHHATNA CHANDIDAS MAHAVIDYALAYA

(Affiliated to Bankura University)

THE OFFICE OF INTERNAL QUALITY ASSURANCE CELL

Academic Session :

Ref. No. : CCM/IQAC/Meeting/15A

Date 25.07.24.....

Minutes of the 15th (A) Meeting of IQAC, Held on 25.07.2024 at 15:00 Hours.

The meeting started with a welcome address of the IQAC Co-ordinator. He readout the minutes of the previous IQAC Meeting which were unanimously approved by the members.

The IQAC Coordinator received a proposal from Teachers' Council containing a list of proposal to build up infrastructure to face the NAAC visit; the list is attached herewith.

1. Grass Root Level Budget:

- a) Provision of adequate departmental rooms for seven academic Departments.
 - b) Furnishing of departmental rooms with essential furniture including tables, chairs and storage almirahs for seven academic Departments.
 - c) Installation of Green board, light and fan.
2. Establishment of a fully furnished Seminar Room with a dais.
 3. Development of a computer room with seating arrangements for at least 10 students.
 4. Creation of an IQAC Room and a Conference Room.
 5. Renovating the front view of college (at the entrance of college building).
 6. Cleaning of the front campus area and the playground.
 7. Installing lighting facility in the front portion of the campus.
 8. Remodeling the college canteen and its adjoining area.
 9. Repairing 11 (eleven) class rooms.
 10. Window and door repair for 1st floor classrooms and 5 classrooms located on the 2nd floor.
 11. Construction of shed and colouring the Cycle stand.
 12. Construction of shed and colouring the Canteen.



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13. Laying of morrum on entrance path connecting the main building with the cycle stand and canteen.
14. Installation of protective grills on the Staircase window, library windows, computer room windows.
15. Display of the college name prominently at the entrance
16. Setting of the statue of Baru Chandidas.
17. Setting up the computer room with table, tool after colouring and wiring.
18. Construction of a water pipe line system to ensure adequate water supply to the canteen both for drinking and washing purposes.
19. Extension of electrical connections from the main building to the canteen, including provisions for lighting and fans.
20. Installation of Solar-powered lighting at the college gate.
21. Placement of a few halogen lights near the building entrance.
22. Installation of a Sound system in seminar hall.
23. Buying cartridges and printing papers for NAAC related documentation along with expenses for designing and printing flexes, hoardings, banners and canopies.
24. Procurement of one colour printer and ten desktop computers.
25. Buying furniture including almirah, chair and table for seven departments and the IQAC office.
26. Installation of Curtain, rods and related furnishings for the IQAC room, Library room, Bursar room, Principal chamber, and seminar hall.



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27. Purchasing additional book for library.
28. Repainting the college corridor.
29. Construction of one storage facility for canteen, and installation of a water purifier.
30. Allocation of funds for transportation, hospitality, cultural programmes and other services related to NAAC Peer Team visit.

The IQAC members minutely scrutinized the list and unanimously agreed to the contents and gave proposal to IQAC Co-ordinator to place it to the GB as well as to the college finance committee for approval (Financial approval) and also requested that due to shortage of time the list of infrastructure should be brought fast to the Finance Committee and GB; and requested them for timely execution as it is mandatory for the NAAC visit within September 2024.

Members Present:

1. Dr. Malavika Sinha (Principal), Chairperson *m. Sinha*
2. Dr. Sujay Sain, Assistant Professor in Sociology & NAAC Co-ordinator
3. Dr. Dolan Ray, Assistant Professor in English, Teacher Member *Dolan Ray*
4. Mr. Nilanjan Chaki, Assistant Professor in History, Teacher Member *Nilanjan Chaki*
5. Dr. Dipanjoy Mukherjee, Assistant Professor in English, Teacher Member *Dipjoy*
6. Mr. Shyamal Roy, Alumni Member
7. Dr. Rajendra prasad Mondal (Management) GB Member
8. Prasanta Kumbhakar, Assistant Professor in Bengali, IQAC Co-ordinator *P. Kumbhakar*
25/07/24



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P. Kumbhakar
IQAC Co-ordinator

Chhatna Chandidas Mahavidyalaya